



**William Roper School
Note to School**

To: _____ Date: _____

Teacher's name

From: _____ Phone: _____

Parent/guardian name

you can be reached
at during school hours

Student's Name: _____

CHANGES TO NORMAL ROUTINE:

☐ will be picked up early from school by _____

_____ at _____ am/pm

☐ will be picked up at dismissal by _____

☐ will be going home as a walker

☐ other _____

Signature _____

- It is imperative that you communicate directly with the school office any information regarding end of the day pick-up procedures or any other pertinent information.



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